

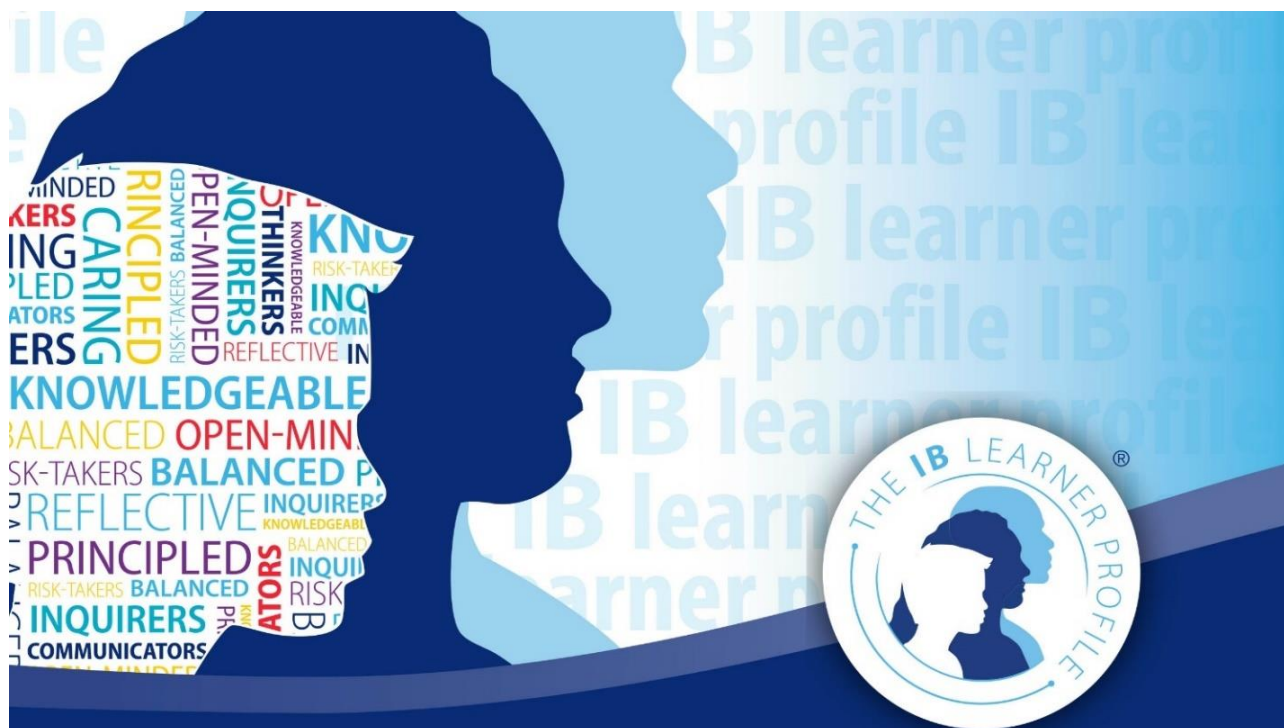


# Admission Policy

2025-2026



Tehran International  
School



# IB learner profile

The aim of all IB programmes is to develop internationally minded people who, recognizing their common humanity and shared guardianship of the planet, help to create a better and more peaceful world.

As IB learners we strive to be:

## INQUIRERS

We nurture our curiosity, developing skills for inquiry and research. We know how to learn independently and with others. We learn with enthusiasm and sustain our love of learning throughout life.

## KNOWLEDGEABLE

We develop and use conceptual understanding, exploring knowledge across a range of disciplines. We engage with issues and ideas that have local and global significance.

## THINKERS

We use critical and creative thinking skills to analyse and take responsible action on complex problems. We exercise initiative in making reasoned, ethical decisions.

## COMMUNICATORS

We express ourselves confidently and creatively in more than one language and in many ways. We collaborate effectively, listening carefully to the perspectives of other individuals and groups.

## PRINCIPLED

We act with integrity and honesty, with a strong sense of fairness and justice, and with respect for the dignity and rights of people everywhere. We take responsibility for our actions and their consequences.

## OPEN-MINDED

We critically appreciate our own cultures and personal histories, as well as the values and traditions of others. We seek and evaluate a range of points of view, and we are willing to grow from the experience.

## CARING

We show empathy, compassion and respect. We have a commitment to service, and we act to make a positive difference in the lives of others and in the world around us.

## RISK-TAKERS

We approach uncertainty with forethought and determination; we work independently and cooperatively to explore new ideas and innovative strategies. We are resourceful and resilient in the face of challenges and change.

## BALANCED

We understand the importance of balancing different aspects of our lives—intellectual, physical, and emotional—to achieve well-being for ourselves and others. We recognize our interdependence with other people and with the world in which we live.

## REFLECTIVE

We thoughtfully consider the world and our own ideas and experience. We work to understand our strengths and weaknesses in order to support our learning and personal development.

The IB learner profile represents 10 attributes valued by IB World Schools. We believe these attributes, and others like them, can help individuals and groups become responsible members of local, national and global communities.



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**Introduction:**

Choosing a school with the prospect of meeting students' both cognitive and non-cognitive needs is a life-lasting decision. With its professional staff and dedicated teachers, Tehran International School (TIS) has had outstanding results from the beginning and holds a positive reputation amongst the community.

TIS welcomes students coming from diverse cultural and educational backgrounds and our team is committed to offering high standard education and provides an amicable and supportive environment in order to make the integration of the new comers as smooth as possible. We are proud to have been a school with staff and teachers prepared to receive Special Needs student. They are also supported with proper services and our team is trained to help them in all aspects of their journey.

For the purpose of maintaining our high standards, TIS has implemented a set of requirements for both internal and external students wishing to join our IB Diploma programme. This document is designed to inform both students and their parents/guardians with the admissions procedure and requirements. For further information please do not hesitate to contact our IB Diploma Programme coordinator and our IB admission officers.

## 1. General Requirements

- The applicant must be a citizen of another country other than Iran or must have spent their last two academic years overseas.
- IB applicants must have finished year 10 (MYP 5 or the equivalent).
- The applicants must receive 70 % of the mark in the math and English admission exam.
- The IB applicant must attend an introductory interview.
- The applicant must show appreciation for open mindedness, inquiry, commitment, and respectfulness.
- The applicant must value respectfulness and being disciplined.
- The applicant must attempt to be a good communicator.

## 2. Admission Process

The admission process at TIS includes the following steps:

**Step I:** Submission of Documents The following documents must be submitted to the admission office:

The following documents must be submitted to the admission office:

- Application form which is available on the school website
- A 100-word motivation letter written in English
- The applicant's 10th grade school transcript
- A recommendation letter issued by the applicant's previous school
- A copy of the applicant's passport

### **Step II:** The Interview

The IB Coordinator will set an introductory interview with the applicant and their parents/guardians. Both face-to-face and online interview via Skype or Adobe Connect are available.

### **Step III:** Academic Exams

Applicants must participate in an academic exam including English and Math. They will only be eligible for admission if they achieve 70% of the mark in both exams.

- English exam: English is the language of education in TIS, therefore there will be a written English exam which applicants are expected to obtain at least 70% of the total mark to be eligible for registration.
- Math exam: The applicants have to take a mathematic exam in order to demonstrate their analytical skills. Students who can obtain 70% of the total mark are academically considered eligible to be accepted in the IB Diploma programme.

Both face-to-face and online interview via Skype or Adobe Connect are available.

#### **Step IV:** Admission Stage

The admission office will consider all applicants and will send an official written confirmation to eligible students to be admitted at TIS within one month after they have taken their exams and completed their interview. Upon the acceptance of students to the program the following documents must be handed to the admission officer.

- The original and copy of the student and parents/guardians' passport (the stamped pages)
- The original and copy of the parents' National ID card (both sides)
- Parents' work permit - The original and copy of the student vaccination card
- Eight pieces of new 3×4 colour photos
- A signed TIS educational contract
- A signed TIS code of conduct document
- Tuition fee
- Transportation (if applicable), insurance, uniform and book fee

#### **Step V:** Orientation Day

New students are highly encouraged to participate in the TIS IBDP Orientation Day held one week before the programme begins. This is due to the fact that the orientation makes students familiar with the school environment, transportation, staff, and teachers and makes the transition to a new educational setting easier for them.

### **3. Transfer Students**

As an international school we welcome transfer students from other IB Diploma World Schools throughout the academic year. The following steps will be taken in such circumstances to facilitate the transfer.

1. A meeting will be set with the IB Diploma Coordinator in order to check adjust the subjects previously taken by the student with the ones offered in TIS.
2. The subject syllabus and core requirement covered through the first year will be checked through communication with the student's previous IB Diploma Coordinator.
3. The student must participate in an exam so that their academic performance is assessed. (In case of performance below expectation pre-entry sessions will be assigned for the student)
4. All other admission requirement mentioned for the 11 graders applies for transferred students.

#### 4. Retake Candidate Transfer Admission

TIS holds both November and May exam sessions. The school accepts both TIS students and Students from other IB World Schools who are interested in retaking the Exams. Exams for all subjects are available.

#### 5. Further Information

Please visit our website or contact the IB department if you are in need of further information. Website.



Girls Campus: [www.tissch.ir](http://www.tissch.ir)



Boys Campus: [www.tisschool.com](http://www.tisschool.com)

IB Department: Point of Contact

- Ms. Faezeh Fatehi, IB Diploma Programme Coordinator: [edu\\_counselor@tissch.ir](mailto:edu_counselor@tissch.ir) , [fatehi.tisibdp@gmail.com](mailto:fatehi.tisibdp@gmail.com)
- Ms. Nasrin Barootchi, IB Diploma Programme Counselor: [ib@tissch.ir](mailto:ib@tissch.ir)
- Ms. Nasrin Jafari, IB Girls Admission Officer [info@tissch.ir](mailto:info@tissch.ir)
- Ms. Nasrin Maleki, IB Boys Admission Officer, [info@tisschool.com](mailto:info@tisschool.com)

#### 6. Review of Policy

This policy is reviewed every two years by the IB Coordination Team to ensure alignment with IB standards and practices. Updates will also reflect changes in IB regulations and school developments.